## Beauty by the Bay Skin and Laser.

## **Booking Policy**

Bookings can be made in person, by phone, text or Whattsapp on + 61 468399533. Email inquiries/ bookings to <a href="mailto:info@beautybythebay.com.au">info@beautybythebay.com.au</a>.

To secure a booking we will require a first and last name, a current mobile phone number and occasionally a deposit of 50% of the estimated charge of your booking. This deposit is at our discretion. If we do not receive confirmation of your booking and all reasonable attempts by us to contact you have failed we may keep your deposit, equally if you fail to attend your booking we may keep your deposit. With no refund.

If you are a new client we will also ask you to fill in a "New Client Confidential Form", this needs to be filled in to the best of your ability and signed and dated. For our under 18yrs customers this needs to be filled in by a parent or guardian on the minors behalf. For our customers having an "Advanced Service" such as laser/ microneedling/resurfacing you may be asked to fill in additional consultation and consent forms relevant to that service. This can be done electronically or on a hard copy. This information will be held and used according to our **Privacy Policy**.

If your booking is made more than 24hrs in advance a computer generated automatic text will be sent to you asking you to confirm. If we do not receive a reply from you or someone authorised on your behalf, we may cancel your booking at our discretion.

This automatic booking reminder is only for confirmations and it is not our regular phone number.

If your booking is made **within** 24hrs we may send you a reminder/confirmation text from our regular number or via email if you prefer. We will ask for confirmation of this booking, if we do not receive a confirmation either electronically or by voice we may cancel your booking at our discretion.

Beauty by the Bay Skin and Laser reserves the right to refuse an individual's request for a booking.